

#### "Together we make a difference across our community"

# **Volunteer Committee Profile**

## **Purpose**

The Volunteer Committee of the Plantation Community Foundation is a standing committee of the Board of Directors.

#### **Structure**

The Volunteer Committee will consist of at least three Foundation members. However, the size of the committee can be adjusted up or down based upon need and circumstances. The Board will appoint one of the Committee members to serve as Chairperson.

## **Responsibilities**

The Volunteer Committee will coordinate its work with the Board and the Foundation's Office Manager and staff to accomplish their objectives.

The Committee for promoting awareness of volunteer opportunities and encourage participation.

The Committee develops initiatives that connect Foundation members to volunteer opportunities.

The Volunteer Committee collaborates with the Board's Fundraising Committee to identify the number and type of volunteer(s) required to perform tasks associated with fundraising events and other revenue producing opportunities.

The Volunteer Committee collaborates with the Board's Membership Chairperson to create a master list of potential volunteer candidates with emphasis on skills and experience.

The Volunteer Committee informs the membership of volunteer opportunities within organizations supported by the Foundation through its Grant Awards Program.

The Plantation Community Foundation is an organization dedicated to improving the quality of life of South Sarasota County residents by supporting organizations involved in social services, health care, educational, environmental, and cultural activities.