



**“Together we make a difference across our community”**

## **Membership Committee Profile**

### **Purpose**

The Membership Committee of the Plantation Community Foundation is a standing committee of the Board of Directors. The Committee will assist the Board of Directors of the Plantation Community Foundation to create, administer and advertise foundation memberships.

### **Structure**

The Membership Committee will consist of at least three members appointed by the Board’s Membership Chairperson.

### **Responsibilities**

The Membership Committee’s specific responsibility will be to create a membership plan that maintains and grows our membership. It creates strategies to keep their current members active and involved. The Membership Committee keeps members notified of how their membership benefits them.

The membership plan will focus on creating annual membership drives or campaigns, timely membership communications, membership surveys and maintaining an information database which includes both current member demographics and prospective contacts for future potential membership growth.

The database management will be utilized for data analysis and reporting to benefit the Plantation Community Foundation’s strategic plans. Annual membership dues help to generate funds to support the organization’s Mission and Vision statements.

The Membership Committee collaborates with the Grant Committee Chairperson to identify and select speakers from the list of Grant Award recipients for the New Member and/or Member Appreciation programs.

The Committee will coordinate its work with the Foundation’s Office Manager and staff to accomplish its objectives.

*The Plantation Community Foundation is an organization dedicated to improving the quality of life of South Sarasota County residents by supporting organizations involved in social services, health care, educational, environmental, and cultural activities.*