

**PLANTATION COMMUNITY FOUNDATION, INC.**  
**500 ROCKLEY BOULEVARD**  
**VENICE, FL 34293**  
**Phone: 941-497-4826**  
**Email: [pcfoundation500@gmail.com](mailto:pcfoundation500@gmail.com)**

## **GRANT APPLICATION INFORMATION - 2019**

The Plantation Community Foundation, Inc. is an organization dedicated to improving the quality of life of South Sarasota County residents by supporting organizations in social services, healthcare, educational, environmental, and cultural activities.

Operating in accordance with the provisions of Section 501(c)(3) of the United States Internal Revenue Code, the Foundation is funded through contributions and activities designed to accomplish the dual purposes of fund-raising and developing teamwork and a sense of community and mission among its members.

### **GRANT CRITERIA**

The Plantation Community Foundation, Inc. gives grants for capital or other specific expenditures to 501(c)(3) tax exempt organizations. Grants are issued on a selective basis.

It is the policy of the Foundation to make grants to organizations addressing issues within the boundaries of the geographic area from Osprey south to the Sarasota/Charlotte County line and in the east/west direction from the Gulf of Mexico to the general area of Interstate 75.

Causes endorsed by the Foundation:

- Community Social Services: Adult, Elderly and Youth
- Cultural Enrichment
- Education
- Environmental
- Health

The organization must have a non-discriminatory policy regarding race, religion and national origin and must so state in its promotional literature.

### **OTHER GRANT CRITERIA**

Administrative expenses and general operating expenses are not eligible for consideration.

Grants should be for tangible items or operating expenses that relate directly to services provided to the clients of said agency.

Agencies which are founded and run by religious denominations must seek and be available to clients of all beliefs. A significant number of their clients must be from different religious denominations; proof of such must be demonstrated to the reviewer.

Agencies with large Unrestricted Funds may not be considered for a grant.

Agencies which are heavily funded with large budgets, where our relatively small grant would have little or no effect on their services, may not be considered for a grant.

Agencies must submit financial statements with a CPA certificate or a review letter with their application. If their year end is June 30<sup>th</sup> or prior, an in-house draft Balance Sheet and Profit and Loss Statement up to October 31<sup>st</sup> of the current year must be submitted.

Agencies which are obviously poorly run and show little chance of improvement will not be considered for a grant.

A copy of the IRS 501(c)(3) exemption is mandatory.

Agencies with little or no presence in South Sarasota County may not be considered for a grant.

Agencies which were awarded a grant in the previous year must show proof, with receipts, of the expenditure of the funds awarded or will not be considered for a grant. These receipts or a letter of confirmation explaining how the funds were expended must have been received by December 31<sup>st</sup> of the year awarded. This information will be verified by a Committee member.

**The Foundation's expectation is that grant funds will be expended by the end of the calendar year.**

## **APPLICATION REQUIREMENTS**

The Plantation Community Foundation, Inc. is dedicated to assisting those activities which will benefit citizens of South Sarasota County. Your eligibility will be determined by the Grant Committee.

All application submissions are required to follow the outline presented on the application form in the sequence presented. **Two copies** of both the application form and the supporting information must be submitted to:

Grants Committee Chairperson  
Plantation Community Foundation, Inc.  
500 Rockley Boulevard  
Venice, FL 34293

**Please mail two (2) copies of all application material to the Foundation Office by November 30<sup>th</sup>.**

**No electronic submissions accepted.**

Each qualified applicant will be visited by a member of the Grants Committee during which time you may present any further information considered to be significant to a decision.

## **REVIEW PROCEDURES**

In investigating and considering applications, the Foundation attempts to determine:

- The value of the activity as it impacts the citizens of South Sarasota County.
- The soundness of the sponsoring organization.
- The sources of other financial support for the activity.
- The assurance of future maintenance of the activity in a beneficial nature.

The Grants Committee will inform the applicant of its decision in writing in late March.

## **QUESTIONS AND ANSWERS**

Please direct any questions regarding grant applications to:

Grants Committee Chairperson  
Plantation Community Foundation, Inc.  
500 Rockley Boulevard  
Venice, FL 34293  
Telephone: 941-497-4826  
Email: pcf500@verizon.net